



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY: Director for Adult Services and Prevention
PORTFOLIO AREA: Health and Adult Social Care

SUBJECT: Contract for The Provision of Integrated Care and Support (Extra Care) Albion Mill:

Award of contracts following completion of tender activity

1. DECISION

Following the decision of the executive member decision on the 16th March 2016 to undertake a tender activity in respect of The Provision for Integrated Care and Support (Extra Care) at Albion Mill, approval is now sought to award the contract for the delivery of newly specified services.

2. REASON FOR DECISION

The tender activity commenced on Monday 19th August 2019 and was advertised widely to the market through the Official Journal of the European Union (OJEU), Contracts Finder and the CHEST portal.

There were 2 stages in the tender process:

Stage 1: Suitability Assessment

7 providers completed a suitability assessment questionnaire. The submissions were evaluated by selection of officers to ensure a mix of professional skills using pre-determined selection criteria (covering Financial Information / Grounds for Exclusion / Technical & Professional ability / Insurance / Health and Safety / Equal Opportunities / Environmental Management).

Tenders that achieved a 'pass' in the pass/fail sections of the ITT were progressed to stage 2. All 7 providers progressed to the next tender stage.

Stage 2: Invitation to Tender Stage (ITT)

In relation to 'Budgetary / Pricing Framework' marks out of a possible 20% where awarded. The provider with the lowest price received 20% and all other providers were awarded a percentage thereafter. A full evaluation was undertaken based on the criteria set out in the specification and invitation to tender documents.

The tenders were assessed by a panel and scored using a MEAT Analysis (Most Economical Advantageous Tender).

Detailed feedback will be given to the successful and unsuccessful tenderers.

Recommendations for Award

Based on the evaluation and scoring of both quality and price, it is recommendation to award the contract to Willow Brook.

3. BACKGROUND

The service specification for this support within Albion Mill has been designed to ensure that provision is cost effective, high quality and that new service specifications are aligned to the council and NHS strategic objectives and priorities. The procurement approach was approved by executive member decision on the 16th March 2016.

Housing and care support referred to as (Extra Care) offers a real alternative to residential care by providing people with care and support needs the opportunity to continue living at home, within a supportive and well-designed environment, with proportionate, flexible and responsive on-site care and support.

The tender process was fully transparent and allowed organisations to bid for this new opportunity.

The tender incorporated information to ensure that any organisation successful in being awarded this business adheres to and evidences that they can provide services to the quality standard expected by the Authority for this flagship development and service.

Financial and Policy implications were sighted and discussed within the Executive Member Decision Report and there are no changes or implications arising as a result of this report.

4. OPTIONS CONSIDERED AND REJECTED

The overall cost of the contract warranted the use of a full tender exercise which has now been completed.

5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

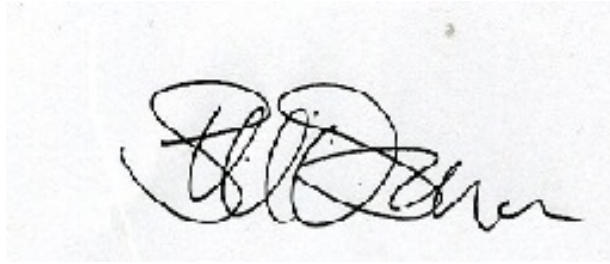
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CONTACT OFFICER:	Mike Banks
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DATE:	8/10/2019
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BACKGROUND DOCUMENTS:	Tender specification and invitation to tender documents. Executive Member Decision on the 16th March 2016
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Signed:

A handwritten signature in black ink, appearing to read "S. Osman", is centered within a rectangular box. The signature is fluid and cursive, with the first letter 'S' being particularly large and stylized.

Director Sayyed Osman

Date:09/10/2019